

## Introduction

This policy statement sets out Cardinal Newman School’s arrangements for managing the access of external providers to all year groups, to enable students to make fully informed rational education and career pathway decisions for the purpose of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

Cardinal Newman Catholic School uses the 8 Gatsby benchmarks to inform the provision of Careers Education, Information and Guidance (CEIAG) delivered. As part of our commitment to informing students of the full range of learning and training routes available, we consider requests from training providers, vocational education routes and apprenticeship providers to speak to students and we will also approach these partners ourselves when planning and organizing key CEIAG events throughout the school year.

We believe in building strong relationships with further education and sixth form colleges, apprenticeship providers, universities and employers. Our careers programme includes a number of opportunities for external providers to talk to and interact with students and their parents, ensuring they are aware of vocational and technical pathways and opportunities as well as academic routes.

We abide by the new Provider access legislation and make sure that students have access to:

- Two encounters with apprenticeship/technical providers for pupils during the ‘first key phase’ (year 8 or 9) that all pupils will attend
- Two encounters with apprenticeship/technical providers for pupils during the ‘second key phase’ (year 10 or 11) that all pupils will attend
- Two encounters for pupils during the ‘third key phase’ (year 12 or 13) pupils can attend

Continuing Professional Development is used to ensure careers advisers, tutors and other members of the pastoral team are up-to-date in their knowledge of the full range of post-16 and 18 opportunities available to students.

## Opportunities for access

A number of opportunities exist within the CEIAG programme which may be suitable for providers to visit the school to speak to students. These include:

Opportunity	Description	Date
PSHE sessions – living in the wider world	PSHE focusses on developing the whole child and ensure they are equipped for the world of work. An opportunity for students to engage with employers about the steps from school into work is always welcomed.	Autumn 2 Summer 1
Work experience	Students will undertake work experience in Year 10 and Year 12 and we welcome employers to get in touch who would be happy to host children	Year 10: WC 10/07/23 Year 12: WC 17/07/23
Careers events	We are holding a number of careers events this academic year, which provide students with an opportunity to meet with providers and employers to inform their next steps	Year 11 provider fair: 18/11/22 Year 9/10/12 employer fair: 31/03/23
Assemblies/external speakers	We welcome visitors to the school regularly to enhance students understanding of the world beyond school life.	Throughout the year

## **Provider Access Requests**

Providers wishing to request access should contact Sarah Scanlon(Careers Leader)  
Telephone: 02476 332382 or email [sarah.scanlon@cncs.school](mailto:sarah.scanlon@cncs.school)

## **Opportunities for Access:**

All providers are welcome to contact us to discuss how they would like to support and contribute to careers provision for our students. They may like to get involved in activities and events, such as: Careers Fair, Providers Fair, Enterprise Days, assemblies and careers information evenings.

Please use the following link, [CNCS Careers Page](#), to access our full careers programme, which identifies all careers events, activities and learning opportunities for each year group.

Any provider taking part in an existing careers event/activity or a new one will be supported by our teaching staff throughout their visit and not left unattended. We will discuss space requirements with providers and make available appropriate IT and other resources to support presentations.

Providers are welcome to leave copies of their prospectus or course literature and we will distribute them to appropriate students and make them available in our Careers Library. We can promote and distribute details of careers and apprenticeship literature and vacancies to all relevant students and parents through direct email, and in our weekly newsletter.

## **Approval and Review**

Head Teacher: Emma O'Connor

Signature: 

Date: 16<sup>th</sup> December 2022

Date of Next Review: July 2023