

Introduction

This policy statement sets out Cardinal Newman School's arrangements for managing the access of external providers to all year groups, to enable students to make fully informed rational education and career pathway decisions for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Cardinal Newman Catholic School uses the 8 Gatsby benchmarks to inform the provision of Careers Education, Information and Guidance (CEIAG) delivered, including the July 2025 updated guidance. As part of our commitment to informing students of the full range of learning and training routes available, we consider requests from training providers, vocational education routes and apprenticeship providers to speak to students and we will also approach these partners ourselves when planning and organising key CEIAG events throughout the school year.

We believe in building strong relationships with higher education, further education and sixth form colleges, apprenticeship providers, universities and employers. Our careers programme includes a number of opportunities for external providers to talk to and interact with students and their parents, ensuring they are aware of vocational and technical pathways and opportunities as well as academic routes.

Continuing Professional Development is used to ensure careers advisers, tutors and other members of the pastoral team are up-to-date in their knowledge of the full range of post-16 and 18 opportunities available to students.

Opportunities for access

A number of opportunities exist within the CEIAG programme which may be suitable for providers to visit the school to speak to students. These include:

Opportunity	Description	Date
PSHE sessions – living in the wider world	PSHE focusses on developing the whole child and ensure they are equipped for the world of work. An opportunity for students to engage with employers about the steps from school into work is always welcomed.	Spring term 1 Summer term 1
Work experience	Students will undertake work experience in Year 10 and Year 12 and we welcome employers to get in touch who would be happy to host children	Year 10: WC 06.07.26 Year 12: WC 13.07.26
Careers events	We are holding a number of careers events this academic year, which provide students with an opportunity to meet with providers and employers to inform their next steps	Year 11 provider fair: 28/11/25 Year 9 event: 22/01/26 Year 10 & 12 employer fair: 26/03/26 Year 8 Meet the employer event: 25/06/26

Assemblies/external speakers	We welcome visitors to the school regularly to enhance students understanding of the world beyond school life. E.g. National Careers week (NCW) and National Apprenticeship Week (NAW).	Throughout the year
Apprenticeship, T-levels and vocational qualifications talks	Each year group will have talks from technical routes throughout the school year to ensure they have a broad and balanced information regarding their next steps.	WC 09/02/26
Mock interviews	Students in Year 11 and 13 take part in mock interview practice to allow them to prepare for their next step destinations. We welcome employers who may be able to support on these mock interviews and provide students with this valuable opportunity.	Year 13: 18/11/25 Year 11: 14/01/26

Provider Access Requests

Providers wishing to request access should contact Marie Brennan (Careers advisor)

Telephone: 02476 332382 or email marie.brennan@hccmac.co.uk

Opportunities for Access:

All providers are welcome to contact us to discuss how they would like to support and contribute to careers provision for our students. They may like to get involved in activities and events, such as: Careers Fair, Providers Fair, Enterprise Days, assemblies and careers information evenings.

Please use the following link, [CNCS Careers Page](#), to access our full careers programme, which identifies all careers events, activities and learning opportunities for each year group.

Any provider taking part in an existing careers event/activity or a new one will be supported by our teaching staff throughout their visit and not left unattended. We will discuss space requirements with providers and make available appropriate IT and other resources to support presentations.

Providers are welcome to leave copies of their prospectus or course literature and we will distribute them to appropriate students and make them available in our Careers Library. We can promote and distribute details of careers and apprenticeship literature and vacancies to all relevant students and parents through direct email, and in our weekly newsletter.

Approval and Review

Careers lead: Sarah Scanlon

Signature:



Date: 15th August 2025

Date of Next Review: August 2026