



Code of Conduct Information – Year 11 Leavers’ Prom 2023

Dear parents/guardians, we are very much looking forward to welcoming Year 11 students to their Leavers Prom. After five years of school life at Cardinal Newman, this is a fantastic opportunity for our students to spend a final evening together, sharing memories and reflecting on their time at school.

In order to ensure that students have the best possible experience, please review our expected code of conduct.

The Year 11 Leavers’ Prom is an organised school activity and it is necessary that all students conduct themselves in an appropriate manner at all times. It is an opportunity for students to come together to enjoy and celebrate the end of their exams, and in some cases their time at Cardinal Newman School, in style.

It is the responsibility of **all** students to adhere to the Code of Conduct at **all** times for their own enjoyment and safety as well as that of others.

The following behaviour is expressly forbidden and may result in students being sent home or collected at parental expense:

- **Failure to follow instructions from school or hotel staff**
- **Purchase, possession or consumption of alcohol, drugs or tobacco/cigarettes (*before or during the Leavers’ Prom*)**
- **Disorderly or violent conduct.**
- **Disregard or damage to the property or possessions of others.**

Please discuss the Code of Conduct and the school’s expectations for behaviour during this event with your son/daughter.

Students and parents/carers must sign the Code of Conduct below agreeing to follow the above rules and any instructions given by staff. The Code of Conduct **MUST** be completed and returned when a Prom ticket is purchased. It is also key that you complete the section advising on method of transport home.

No ticket will be sold to any student unless a completed Code of Conduct is presented at time of purchase. **The Prom is strictly entrance by ticket only!**

Please contact Mr Poole or Mr Williams if you have any questions.

STUDENTS SHOULD HAND IN THEIR COMPLETED CODE OF CONDUCT PRIOR TO ATTENDING THE EVENT

**PARENTAL CONSENT & CODE OF CONDUCT CONTRACT:
Year 11 Leavers’ Prom – Wednesday 28th June 2023**

STUDENT NAME TUTOR GROUP

My son/daughter (named above) understands the Code of Conduct for the Year 11 Leavers’ Prom and I am aware that should he/she be in breach of this at any time during the event, I will accept whatever action is deemed necessary and will either collect or arrange collection of my son/daughter at my own expense.

Arrangements made for leaving the prom are:

Signed (parent/carers) Date

Signed (student) Date

Contact phone number for a parent/carers on the night of the Leavers’ Prom