



# CARDINAL NEWMAN CATHOLIC SCHOOL

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Dear Parent/Carer,

**Re: Year 10 work experience 10<sup>th</sup> to 14<sup>th</sup> July 2023**

All students in Year 10 will be attending work experience from 10<sup>th</sup> to 14<sup>th</sup> July 2023. During this period all students will be at the workplace of their host employer.

As a school we are extremely excited about the students attending work experience and hope they value the experience. We truly believe that work experience is vital for equipping young people with the skills they need in life and providing them with the opportunity to experience a real workplace.

Students will now have their full details of their workplace and should be aware of what time they are expected to arrive and what they should wear. Students have recently had an assembly on what to expect pre-work experience and during. They will also have a pastoral session to fully equip and prepare them for this exciting week.

We understand that it can be quite nerve wracking and daunting as it may take students out of their comfort zone and usual routine of school life for the week. If you have any concerns then please contact your child's tutor.

We also understand that for some parents there may be an additional cost for their child attending work experience, such as suitable clothing or bus travel. If you are concerned about this, then please contact [welfare@cncs.school](mailto:welfare@cncs.school) and we will support as needed.

Please also find attached a placement FAQ (Frequently asked questions sheet) which we would like you to read. We would suggest keeping this in a safe place, whilst students are on work experience, in case you need answers to any of the questions.

Thank you for your support in what will be a fantastic week for your child. If you do have any further questions, then please email Mrs Scanlon – Assistant Head ([sarah.scanlon@cncs.school](mailto:sarah.scanlon@cncs.school)) or Miss Oakman – Head of Year 10 ([Hannah.oakman@cncs.school](mailto:Hannah.oakman@cncs.school)).

Kind regards,

Yours faithfully

**Mrs S Scanlon**

**Assistant Head**

**Ms E O'Connor**

**Headteacher**

