



# CARDINAL NEWMAN CATHOLIC SCHOOL

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February 2024

## Year 11 Leavers Prom – Thursday 19 June 2024

Dear Parent/Carer

We are delighted to write to you to confirm the details of the Year 11 Leavers' Prom. This is a fantastic opportunity for the year group to celebrate their time together, their friendships and their hard work at Cardinal Newman over the last five years.

This year's Prom has been booked for Wednesday 19<sup>th</sup> June 2024 at the Windmill Village Hotel, Birmingham Road, Allesley, Coventry, CV5 9AL. The event will begin at 7.00pm and end at 11.00pm. Only Year 11 students who attend Cardinal Newman are invited to the event.

Attendance at the Prom is by invitation only and at the discretion of the school. Students have been made aware of this and know that their invitation may be withdrawn if their behaviour, punctuality, attendance and engagement in their studies and exams is not to the high standards expected of the school.

Should any student have their invitation withdrawn, we shall be in touch immediately to inform you of this.

We expect students to display excellent behaviour and conduct at the Prom and have designed a Prom Code of Conduct as guidance. This will be available for students and their parents/carers to view in the Spring Term.

The price for each student attending the Prom is £37.00, which covers the cost of food, music and the hiring/decoration of the Windmill Suite. Payment should be made via the School Gateway app which can be downloaded via the school website <https://www.cncs.school/parents/apps-for-parents>. We are also introducing Prom incentives, which gives students the opportunity to be rewarded with a discount on the original cost, subject to excellent standards in school. We will contact you directly to confirm if your child has received this discount.

Please complete the forms link below to give consent for your child to attend Prom 2024 and understand the deadline for payment is 12<sup>th</sup> April 2024.

<https://forms.office.com/e/07Lu8ayrxd>

Should you have any questions please contact us via phone or email – [hannah.oakman@cncs.school](mailto:hannah.oakman@cncs.school)

Yours faithfully

**Ms H Oakman**  
Head of Year 11

**Ms. E O'Connor**  
Headteacher

