



July 2025

Urgent: Duke of Edinburgh Award

Dear Parents/Carers,

We hope this letter finds you well. We are writing to update you regarding your child's participation in the Duke of Edinburgh (DofE) Bronze Award programme.

We are committed to ensuring that every student who took part in the DofE Bronze Award receives their well-deserved recognition. At present, a number of students have had certain sections of their award submissions queried during the review process. Despite clear guidance provided by Mr Wilson on how to address these queries, some students have not yet rectified the necessary sections.

Please note that the Duke of Edinburgh Award cannot be formally granted unless all queried sections have been satisfactorily addressed and approved. We do not want any student to miss out on this valuable achievement and encourage all students to review their DofE accounts promptly to see the specific feedback and instructions.

We kindly ask that students take immediate action to correct their submissions so that all awards can be fully signed off by **Friday 12th September 2025**. We can then get the bronze award signed off and presented to your child.

Should you or your child require any further assistance or clarification, please do not hesitate to contact me directly via email: sean.wilson@hccmac.co.uk

Thank you for your attention to this important matter and for your continued support of your child's achievements.

Kind Regards,

Sean Wilson
Duke of Edinburgh Manager

