

15<sup>th</sup> January 2026

## Truancy Policy and Sanctions

Dear Parents/carers,

We hope this letter finds you well.

This afternoon, Mr Lowe (Deputy Headteacher), led extraordinary assemblies with all Key Stage 3 students to outline the school's position and expectations around truancy.

For clarity, the school defines truancy as ***“the deliberate and wilful avoidance of timetabled lessons whereby a student is unsupervised and unaccounted for by their class teacher”***.

Students were provided with this definition within the assembly and the serious safeguarding risks of truancy were outlined to all students. As I am sure you will understand and agree, when your child is at school you expect that they are supervised and kept safe. If your child deliberately avoids their lessons, they create a concern for staff and you as parents/carers.

Moving forward, if your child is found to have truanted then they will receive sanctions and not return to lessons until a parent meeting has taken place. A parental meeting will follow all instances of truancy.

During the assembly, Mr Lowe also outlined to the students that should they truant, following the messages delivered today, they will not be permitted to attend their Year Group's 'Big Day Out' and they will not be allowed to attend any school trips for the remainder of the academic year.

We thank you for your continued support.

Yours faithfully,



**Mr T Lowe**  
Deputy Headteacher



**Ms E O'Connor**  
Headteacher