

June 2026

**Re: Transition Day**

Dear Parent/Carer

We hope that you and your families are well at this time.

This year, Transition Day takes place on **Wednesday 1<sup>st</sup> July 2026**. We look forward to greeting all new pupils on site for the first time.

The day is a great opportunity for your son/daughter to meet their new form tutor, to meet some of their new subject teachers, become more familiar with the school site and to make new friends before starting at Cardinal Newman in September.

Your son/daughter should arrive in school at **8.50am** and **enter through the main front gates OR via the Cinder Path pedestrian gate. The Tamworth Road gate will not be open**. On arrival, they will be met by members of staff and will be directed to their signing in location before meeting their tutor in the Pope Francis Hall. **Please note that parents should not come onto site at the beginning of the day.**

All students should attend in their primary school uniform. Lunch will be provided for all pupils but pupils are welcome to bring in their own packed lunch. The day will finish at **2.20pm**, when students can be collected or they can wait until 3:00pm to travel home with older siblings.

**Please note that parents/carers are responsible for arranging transport to and from the day. Due to the parking restrictions and traffic congestion, vehicles are NOT allowed on site for collection of pupils at the end of the day.**

To support our planning of the day, please complete the reply slip overleaf and return to main reception or to our Transition inbox: [CNS\\_Transition@hccmac.co.uk](mailto:CNS_Transition@hccmac.co.uk) Please ensure this slip is returned to us by Wednesday 17<sup>th</sup> June 2026, or please visit our webpage where you can complete this slip online.

We are looking forward to welcoming you and your child to our school community.

Yours faithfully



Ms E O'Connor  
Headteacher



Mrs K Perkins  
Assistant Headteacher

**REPLY SLIP**

**TO: Transition Team (KPS, CTN)**

Name of Child: .....

Name of primary school..... My son/daughter will/will not\*  
be attending Transition Day on Wednesday 1<sup>st</sup> July 2026.

They will be getting home via:

- ☐ Collection from school site (on foot ONLY- no vehicles allowed on site)
- ☐ Collection from opening of Cinder Path (Bennett's Road)
- ☐ Waiting for older sibling to leave site at 3:00pm (pupils will be supervised in the library)
- ☐ Permission to make own way home from school OR agreed meeting location off school site – Cinder Path exit
- ☐ Permission to make own way home from school OR agreed meeting location off school site – Tamworth Road exit
- ☐

Dietary requirement (allergies etc): .....

**Please note:** pupils from Holy Family, St Augustine's and St Osburg's will hand slips to class Year 6 teacher who will collect.

Signed: ..... Parent/Carer

\*Delete as applicable