



# CARDINAL NEWMAN CATHOLIC SCHOOL

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## RE: Peripatetic Lessons 2022/2023

Dear Parent/Carer

We are writing to offer you the opportunity to book instrumental music lessons at Cardinal Newman Catholic School for your child. The school is working with independent teachers to provide instrumental music lessons for students. The lessons are provided at cost price. The quality of the instrumental lessons will be closely monitored by the Head of Performing Arts, Miss Smith. Daily home practice is also vital if your child is to progress and get the most out of their lessons.

**Instruments on offer (subject to availability):** Piano, keyboard, electric guitar, acoustic guitar, classical guitar, bass guitar, trumpet, trombone, viola, violin, flute, clarinet, oboe, saxophone, voice, percussion, drum kit and others, please enquire.

**Instrumental lessons** will be taught by specialist staff at Cardinal Newman Catholic School and delivered in term time during the school day. Teachers will aim to deliver 33 instrumental lessons over the course of the academic year (39 weeks). The provision of lessons is subject to: demand; availability of staff; and accommodation being available at Cardinal Newman Catholic School.

The 33 lessons are divided as follows over the academic year:  
Autumn term 11 lessons - **Payment due 30<sup>th</sup> September 2022**  
Spring term 11 lessons - **Payment due TBC**  
Summer term 11 lessons - **Payment due TBC**

### Pricing

Students can receive a shared lesson, either 30 minutes in a group of 3 or 20 minutes in a paired group. Both options are the same price and **payment must be made by three equal instalments by the dates stated above.**

Single lessons are available at the cost of: Individual 30 minute - £192.50 per term, individual 20 minute - £128.34 per term and small group - £64.17 per term.

### Payment instruction

Payment for the autumn term is 30/09/22. Failure to pay by the stated deadline will result in the cancellation of tuition and lessons will be offered to another student on the waiting list. The spring and summer terms need to be paid by the dates TBC

**As we are altering our payment systems please DO NOT send any money into school at this point. We will be in touch when the payment system is set up.**

### New students

If your child is currently in year 6 and wishing to enrol in lessons from September please email [sarah.smith@cncs.school](mailto:sarah.smith@cncs.school) so that you child can be added to the timetable. Payment can be made once lessons have been confirmed.

### Free school meals



If your child is eligible for free school meals and you would like to know if the school can help with the cost of music lessons and other activities please do not hesitate to contact Miss Smith at [music@cardinalnewman.coventry.sch.uk](mailto:music@cardinalnewman.coventry.sch.uk)

### **Hire of instruments**

Pupils taught at Cardinal Newman may be eligible to hire instruments either through the school or through their teachers, subject to availability. Parents wishing to hire an instrument may contact the Head of Performing Arts directly via e-mail to discuss this. In some cases, we can assist with a help to buy scheme. Please email Miss Smith at [music@cardinalnewman.coventry.sch.uk](mailto:music@cardinalnewman.coventry.sch.uk) for more details.

### **Withdrawal Procedure**

Please note that half a term's notice of withdrawal from lessons must be given to Cardinal Newman Catholic School in writing. If such notice is not given, a term's worth of lessons will be charged in lieu.

### **Cancellation**

Failure to pay by the stated deadlines will result in the cancellation of tuition and lessons will be offered to someone else on the waiting list.

### **Absence**

In the case of a teacher absence, tuition will be rearranged.

### **Missing a lesson**

In the case of a planned absence, your child will need to notify their teacher or Miss Smith at least 48 hours before and where possible, the lesson will be rearranged. If no notice is given or a child is sick then the lesson will still be chargeable.

If you wish your child to be considered for instrumental lessons then please complete the attached contract and return it to Cardinal Newman Catholic School reception along with either cash or a cheque made payable to Cardinal Newman Catholic School.

Lessons will be allocated on a first come, first served basis. As soon as the signed contract and payment have been received by the school. Parents will then be contacted stating if their child has been successful in gaining a lesson on their chosen instrument and pupils will be contacted by the Head of Performing Arts stating the day and times of their lessons.

All lessons will take place during the day in the Music Department. All timetables for the term will be placed on the music department notice board and all pupils are expected to regularly check the board for any changes or amendments to their lessons. Please note that pupils will need to come out of other lessons to attend their instrumental lesson, where possible, this will be managed so as to not impact on their education.

If you require any other information then please don't hesitate to contact Miss Smith via [music@cardinalnewman.coventry.sch.uk](mailto:music@cardinalnewman.coventry.sch.uk).

Yours faithfully



**Ms E O'Connor**  
Headteacher



**Miss S Smith**  
Head of Performing Arts