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12<sup>th</sup> September 2022

Dear Parents/Carers

We are writing to inform you of the school closure on Monday 19<sup>th</sup> September. This day has been declared a bank holiday in recognition of the state funeral of Her late Majesty Queen Elizabeth II.

We give thanks for her life of faith and service to God and to the people of this country, the Realms and the Commonwealth.

In addition, we would like to inform you of our annual early closure on Wednesday 21<sup>st</sup> September at 1.30pm. The school will be open to Year 6 students for our open evening. Cardinal Newman students will be dismissed at 1.30pm, students will still experience a normal school timetable with shorter lessons and both break and lunch service will be provided as normal.

We will have in place provision for students who need to be supervised from 1.30pm-3.10pm. Please complete the forms link if you require supervision. Please do not complete the form if you do not need the provision. https://forms.office.com/r/JUcqA8j4Kh

We would also like to inform you that after the tragic passing of Her Majesty Queen Elizabeth II. As the arrangements for Her Majesty the Queen's funeral falls on Monday 19<sup>th</sup> September the school will closed in recognition of Her Majesty on this day.

If you have any questions, please do not hesitate to contact me.

Yours faithfully

Ms E O'Connor Headteacher

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Theresa Boland
Chair of Governors