

RISK ASSESSMENT

School:		Area/Activity Assessed: Premises Re-opening (COVID-19)			Date: June 2020	
	Undertaken by:	Position:	Signature:			
1)	M Clark	H&S Advisor				
2)	Dave Riddick	Business Manager				
Summary of significant risks where action required (or state none)		Summary of Additional Controls		Who is action allocated to	Date action to be completed	Action completed date
Transmission of COVID-19 virus		Additional cleaning and sanitising		Accuro	21/05/2020	21/05/2020
Transmission of COVID-19 virus		Additional sanitising stations		DRK	05/06/2020	05/06/2020
Transmission of COVID-19 virus		Additional wash basins		DRK/AGE	05/06/2020	TBC
Transmission of COVID-19 virus		Social distancing in classrooms and outside		DRK/AGE	05/06/2020	05/06/2020
Transmission of COVID-19 virus		Installation of shielding screens in reception		EOR	05/06/2020	05/06/2020
Inadequate Ventilation		Some fire doors will be open at all times		Drk/aeg	05/06/2020	05/06/2020
Reviewed/Approved by Head Teacher		Name:		Signature:		Date:

N.B. This risk assessment is based upon guidance produced by the NASUWT for the re-opening of schools May 2020, and the HSE's health & safety checklist for classrooms

HAZARD (what is it that could cause harm)	WHO (who could be affected)	HOW (what might be the possible injury/ill health effect from the hazard)	CONTROL MEASURES CURRENTLY IN PLACE (what are you already doing to reduce the likelihood of the hazard causing harm)	ADDITIONAL CONTROL MEASURES (is there anything else that you could do to reduce the risk of injury/ill health further) Include any reference to safe systems of work Any additional controls must be transferred to front sheet, with actions allocated
Water-borne infection	Pupils, staff	Illness, higher risk for persons with lower immunity	Flushing has been carried out as per the school's water hygiene guidance (normally weekly) School has been checked for leaks and possible contaminated standing water Hot water is available at all outlets for hand washing Where applicable, the water system has been disinfected by raising the water temperature to above 60C	done
Fire detection	Pupils, staff	Serious injury or death	Fire alarm, smoke alarms and accessible toilet alarms have been tested to ensure correct operation prior to the school re-opening	(tested and serviced 20/05/2020)
Fire safety	Pupils, staff	Serious injury or death	Fire doors have been checked for any damage and to ensure correct operation and closing Kitchen equipment including extraction systems have been checked and inspected/serviced according to their normal regimes Gas supply has been checked to ensure no obvious damage/defects Electrical sockets have been inspected for damage/defects Portable electrical equipment including plugs and cables have been visually inspected by a competent person prior to it being used again Fire fighting equipment has been visually inspected, and any damaged appliances have been removed from use and replacements ordered	done

Emergency lighting	Pupils, staff	Serious injury or death	Emergency lighting inspections and testing have taken place prior to school opening to ensure correct operation of luminaires	done
Asbestos	Pupils, staff	Exposure to asbestos fibres	Where asbestos (ACMs) is able to be visually inspected, this has been carried out prior to school opening to ensure that no damage to ACMs has occurred from rodent activity or building issues	done
Rodent or pest infestation	Pupils, staff	Illness, bite, stings	School has been visually checked to ensure that pests or rodents are not present within the school or outdoor areas used by pupils. Where an infestation has been found, pest control have been alerted to remove the infestation	done
Cleaning of potentially contaminated areas already in use	Pupils, staff	Transmission of COVID-19 virus	Immediately prior to the school reopening, all areas which have been used during lockdown will be subject to a thorough cleaning or deep cleaning if available, with special attention paid to any hand-contact surfaces to ensure that they are sanitised.	In hand, full cleaning started 21/05/2020
Lifts and lifting equipment	Pupils, staff	Serious injury, death	Lifts and lifting equipment have been inspected by an external competent person as part of their normal inspection regime, or else they will be taken out of use until an appropriate service has been completed	Maintenance schedule – but no lifts on site
Flooring and stairways	Pupils, staff	Slips, trips, falls	Floors and staircase throughout the school have been checked to ensure they are free from defects and trip hazards such as cables. Access ramps and stairs have also been checked to ensure they are in good condition, including hand rails	done
Ventilation and airflow	Pupils, staff	Transmission of COVID-19 virus	Each classroom in use has adequate ventilation to allow circulation of air and help maintain comfortable temperatures	Open windows and doors including fire doors
Working a height	Staff	Falls	There is equipment present in each phase, classroom or area in use to allow staff to work at height (short duration, low-risk tasks only) such as a step-stool, stepladder or elephant's foot	Working at Height RA exists
Routine cleaning	Pupils, staff	Transmission of COVID-19 virus	Cleaning staff have been briefed on changes to the cleaning regime once school opens. Items have been removed from classrooms in use to enable daily thorough cleaning of classrooms and other rooms in use, with special attention paid to the cleaning of hand-contact surfaces and items	Cleaning staff have access to sanitizer and have been briefed on the need to clean contact areas Additional sanitising stations Additional wash basins

<p>Routine servicing & maintenance by external persons</p>	<p>Pupils, staff, visitors</p>	<p>Transmission of COVID-19 virus</p>	<p>Where routine servicing and maintenance of plant, equipment or premises are required, where possible this will take place outside of school hours, or in areas of the school not being used by pupils or staff on that day. Where this is not possible, contractors will be briefed on the school social distancing requirement and any restrictions this will place on the movement of contractors around the school.</p>	<p>Safe working RA for social distancing and hygiene exists</p>
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